

June 5, 2017

Dear Faculty:

Hopefully your summer has gotten off to a great start and that you're finding some "R&R" time to charge your batteries!! Summer camp got into full swing Monday and many of you are swinging with the campers!

Listed below is the tentative schedule of workshop days. ALSO, PLEASE FIND ON EDLINE'S HOMEPAGE UNDER "NEWS" A COPY OF THE LETTER WHICH WAS SENT TO THE PARENTS.

- Monday, August 7** 9:00 - 3:00 - Mass at 9:30 followed by meetings
Meghan Barlow – "Autism"
Lunch provided
- Tuesday, August 8** 9:00 – 3:00 – Mass at 9:30 followed by meetings
Staff Development for Educator's "Differentiated Instruction"; Remainder of day in meetings
Lunch provided
- Wednesday, August 9** 9:00 – 3:00 – Developing Growth Mindsets
Lunch provided
- Thursday, August 10** Gr. 1-7, full day of school
Kindergarten orientation for A-L from 9:00 - 10:30 AM;
EEC also has orientation by appointments from 9:00-10:30 AM.
- Friday, August 11** Gr. 1-7, 9:30 Mass
Kindergarten orientation for M-Z from 9:00 to 10:30 AM;
EEC also has orientation by appointments from 9:00-10:30 AM.
- Monday, August 14** Full day of school for kindergarten and EEC.

As a reminder, please be prepared to submit your introductory letter to the parents to me on August 7. Grades 1-7 will distribute their letters on August 10, EEC and kindergarten will distribute theirs at their orientation. This letter is your first contact of the year with the parents so it is vitally important that the letter be positive, warm, optimistic and appealing to them. Please outline your classroom procedures, frequency of testing, homework guidelines, etc. Exercise your salesmanship skills and make sure you sell yourself to the parents in this letter! Also, please try to include in your letter that textbooks should not be covered with clear contact paper as it tears the inside of the books.

Please take time during the summer to prepare your Open House presentations. We need to use the technology to showcase that we are keeping abreast of the times! The summer will hopefully afford you time to discover programs and websites that can be used on the Smart Boards!

If any of you have a change of address or phone number, please call Millie (833-8781) and let her know. The school will be opened for you on Tuesday, August 1. Most of the floors were completed in June - miracles never cease! Last floors to be done will be some of the K-1st grade rooms and EEC's due to summer camp!

Enjoy your summer and we'll see you in August!
Ruth