

St. Margaret Mary School PTO Meeting Minutes

Date: Thursday October 17, 2019 7:00 p.m.

Present: Shannon Sprow, Ann Quenzer, Leah Booker, Katherine Frey, Shannon Williard, Britta Schroeder, Colleen Sanders, Jen Morris, Amanda Barnes, Dana Dwyer, Lori Schlauderaff, Kim Walker, Veronica Harteis, Jennifer Stephan, Emily Nordfors, Dina Duffy, Annamarie Fazzolari, Bernadette Eisenberger, Sherri Clinkscale, Heidi Daugherty, Kristin Daniels, Kristin Moise, and Gina Crawford

Principal Update – Mrs. Pronio

- There are a lot of activities happening over the next few weeks. The Paxtang Halloween Parade is on the 22nd, school pictures are on Oct. 23, the Fall Festival is on Oct. 26, Halloween costumes and parades are on the Oct. 31 and Pumpkins and Prayers for 3rd grade.
- Veterans Day will be celebrated as usual on Monday Nov. 11 from 9:00 – 11:00 am. Mr. Rock will be remembered in a very special way during the service this year.
- 70th anniversary t-shirts were originally scheduled to be ready on Oct. 25, but they're hoping to get them by Oct. 21 in time for the Paxtang Parade.

General Updates

- Fall mums sale:
 - Congratulations on a successful first fundraiser! A total of 750 mums were sold, which resulted in a total profit of \$3,000, which will be split between Spartan Giving to benefit the school and the PTO. The PTO only budgeted \$400, so this far exceeded our expectations!
- Poinsettias:
 - We will not be able to sell poinsettias for December because the church is doing a poinsettia fundraiser to benefit the capital campaign.
- Trick-or-treat sub sale:
 - This fundraiser is in full swing now; orders are due Oct. 18. A reminder will be sent to all families.
 - All subs and sandwich orders will be sent home with students on Oct. 31, or with parents who attend the Halloween parade. The date changed several times due to township changes to trick-or-treat nights.
 - The subs will arrive at 1 p.m. on Oct. 31 – please let Mrs. Quenzer know if you are available to help sort orders.
- Christmas pageant sub and sandwich sale:
 - Another fundraiser will be held to coincide with the night of the STMMS Christmas Pageant.
- Library volunteers:
 - Mrs. Gina Crawford is spearheading volunteer staffing of the school library. The library needs volunteers on Thursdays and Fridays to help with light circulation duties, such as checking books in and checking books out, as well helping students.
 - Mrs. Crawford needs more volunteers to avoid cancelling library class during the week for students.
 - Please click here: <https://signup.com/login/entry/857028218626464093> to sign up for shifts on Thursdays at 8:30-11:30 or 12:00-2:45, or on Fridays from 9:00-11:30 or 12:00-2:45.

PTO Committee Reports

- President:
 - School Board updates: The School Board is looking for STMMS alumni to make outreach calls to alumni for the 70th anniversary. The purpose of the outreach is to connect with alumni and gather

- updated contact information to reach out for current and future school events. Please contact Mrs. Sprow at if you're a graduate of STMSS and are interested in helping with this outreach.
- Mrs. Sprow offered to address any PTO parent's concerns with the School Board. Please email her privately, and she will address them individually.
 - Vice President:
 - Scholastic book fair update: Books for teacher's classrooms and a green screen were purchased with money that the school earned from the September book fair. Some money is still available to use in our account, and it will be put toward the next fair, which will be held during Catholic Schools Week in January. Parents will have a new option to set up an electronic "wallet" for students to use to purchase books at the next book fair.
 - Perogies and bingo: The Knights of Columbus reached out to Mrs. Quenzer to see if we wanted to do a bingo fundraiser after their Lenten perogies meals during Lent, which are held in the school cafeteria. Mrs. Quenzer will review this opportunity with Father Goodman before confirming with Grand Knight.
 - Treasurer:
 - Mrs. Booker shared the budget with the PTO members. This is the first time the budget has been shared with all members during a meeting. Mrs. Sprow and Mrs. Booker want all PTO members to be able to see where all of our fundraising money goes. Many of the PTO activities and services are not fundraisers. The PTO provides many free activities for students and to support our teachers.
 - The mum sale did very well, profiting \$1,500, and the PTO is looking forward to a good subs fundraiser. The field trip buses are being coordinated. The PTO hot lunch did well in September, and we are still selling magnets and school directories to anyone who is interested for \$5 each.
 - A Parent asked about the Shoparoo app, and why it isn't advertised more? The first year the school earned \$475, but the number of participants and profit has steadily dropped in the two years since then. The PTO will remind school families about Shoparoo.
 - Hot Lunch:
 - Upcoming PTO hot lunch fundraisers on Nov. 11 and Mar. 23 are fully staffed. Ms. Shanda may be able to schedule two or three additional PTO fundraising lunches during the school year.
 - Please sign up to help serve hot lunch here: <https://signup.com/go/rvbhpk>. Volunteer clearance is needed to serve hot lunch.
 - Uniform Exchange:
 - Mrs. Barnes has been picking up donations on most Fridays from the school office. Parents may drop off uniform donations at the school office, where they will be picked up and inventoried by Mrs. Barnes and Mrs. Williard.
 - A flyer was created with information about how to donate, and also a form to request certain uniform items. The flyer will be posted on eEnvelope and in the Parent Portal soon.
 - A parent asked if additional hangars are needed? Hangars aren't needed, but they may need additional plastic bins to keep uniforms organized and transportable.
 - Social:
 - Fall Festival: This event is Saturday Oct. 26. The CCW volunteered to donate the costume contest again this year. The event cost is \$10 per family, and Mrs. Shyk is working on a registration flyer to post at school and church.
 - Santa Shop:
 - Santa Shop will be Monday Dec. 9 through Wednesday morning Dec. 11. Volunteers will be needed to help set up Sunday afternoon Dec. 8, and to help students shop. Mrs. Crawford will set up and share the link at a later date. Volunteer clearances are needed to volunteer in the Santa Shop.
 - Spring Festival:

- Mrs. Quenzer confirmed that the Spring Festival has a committee; she is the chair and Mrs. Dina Duffy and Mrs. Jen Turner are committee members.
- The committee is working to confirm the date of the event. The two options are Saturday May 30 or Jun. 6. There is a Tap N' Arts dance recital on the 30th, which will include many STMMS children. June 6th is after school ends for the summer, so the concern with that date is that there may be many families who are already on vacation. A general vote was taken of the PTO members in attendance, and there wasn't an overwhelming majority, so the committee will determine the date.
- SCRIP
 - Mrs. Schroeder just completed the quarterly SCRIP report, and the school will be receiving \$1,151, families are receiving \$1,300 off tuition collectively, and McDevitt will receive \$500. There are new options to purchase gift cards at lower \$5 and \$10 denominations; they can be found by searching for "anything under \$10" on the SCRIP website.
 - Oct. 19 will be a SCRIP Bonus Fest, where there will be a few gift cards that provide a bonus just for that day. More volunteers are always needed to sell SCRIP and assist with the weekly administration of ordering and distributing physical gift cards.
 - Please click [here](#) for more information on the SCRIP program and contact information for Mrs. Schroeder if you're interested in helping.
 - A parent asked if information can be shared about how out of town family members can purchase SCRIP cards through our program.
- Fundraising:
 - The PTO is still in need of one or two volunteers to serve as Fundraising Chair. Please contact Mrs. Sprow if you're interested.
- Outreach:
 - Welcome to new coordinator, Mrs. Colleen Sanders! Mrs. Sanders' first assignment is for us to record our students reciting the Pledge of Allegiance to have it broadcast on ABC27. She will also be creating an updated outreach flyer about STMMS to post in locations around the community.

Reminder

- Monte Carlo Night:
 - This event is coming up on Saturday Nov. 2 at Bishop McDevitt High School. The event is a casino themed gaming night where all participants receive "funny money" to use to play card games and bingo.
 - Tickets are \$40 per person beforehand and \$50 at the door and are all inclusive. All proceeds benefit STMMS. This year's event is 70th anniversary themed, and proceeds will be used to help provide certain items the school needs. The flyer is posted on eEnvelope and the Parent Portal, which includes a link to buy tickets.

Summary of volunteer opportunities

- Library volunteers needed: <https://signup.com/login/entry/857028218626464093>
- Alumni outreach volunteers: Contact Mrs. Sprow at smkpsu@hotmail.com
- Hot lunch volunteer servers: <https://signup.com/go/rvbhhpK>
- SCRIP volunteers needed: Contact Mrs. Schroeder at brittalisette@gmail.com
- Fundraising Chair needed: Contact Mrs. Sprow at smkpsu@hotmail.com

Next Meeting:

**Tuesday November 19th at the Peachtree Restaurant on Progress Avenue
6:30 – 7:30 – Social Hour; 7:30 – 8:00 - Meeting**