



# REID TEMPLE

## CHRISTIAN ACADEMY

11400 Glenn Dale Boulevard, Glenn Dale, Maryland 20769 (301) 860-6570 Phone

Dear RTCA Parents:

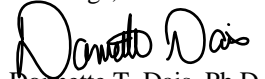
Can you believe that we are almost at the end of the first quarter?! Well, this is the time we start planning for the next school year! We need your assistance with your enrollment decision for the 2018-2019 school year. As you plan for the next school year, please anticipate a tuition increase of approximately 4%. Further information on actual tuition and fees will be communicated in January 2018.

**Please note that not paying your re-enrollment fee by the dates noted will forfeit your child's space for the 2018-2019 school year. The space can be obtained through payment of the fee as long as space is still available. We have a continuous enrollment process for spaces that are unsecured, therefore spaces are not guaranteed when re-enrollment fees have not been paid.** Fee information is listed below:

2018-2019 Grade	Fee	Payment Due Dates		
		One-Time Payment	Two Payments	Multiple Children (Full fee paid per child)
PK3	\$200	1/31/18	12/29/17 & 1/31/18	1/31/18, 2/28/18, 3/30/18
PK4	\$200	1/31/18	12/29/17 & 1/31/18	1/31/18, 2/28/18, 3/30/18
K through 8	\$550	1/31/18	12/29/17 & 1/31/18	1/31/18, 2/28/18, 3/30/18

Please mark your enrollment decision and return this form to the business office by **Friday, November 17, 2017 for the two payment option** or **Friday, January 5, 2018 for the one-time payment option** for single or multiple children. By signing this form, you are giving your consent to have the fees deducted via your FACTS account. Please feel free to contact Mrs. Dudley (ext 118) or Mrs. Matthew (ext 110) in the Business Office with any questions. You may also send an email to [businessoffice@reidtempleacademy.com](mailto:businessoffice@reidtempleacademy.com).

Blessings,

  
 Donnette T. Dais, Ph.D.  
 Head of School

I give Reid Temple Christian Academy permission to deduct the 2018-2019 re-enrollment fee from my FACTS Management Account. I understand that FACTS will deduct the total amount for my child on **January 31, 2018. For multiple children, the deductions will occur on January 31, 2018, February 28, 2018, and March 30, 2018 (one full fee per child, per date).**

I give Reid Temple Christian Academy permission to deduct the 2018-2019 re-enrollment fee from my FACTS Management Account. I understand that FACTS will deduct the total amount for each child split into two payments on **December 29, 2017 and January 31, 2018.**

I do not intend to continue my child's enrollment

Student #1 \_\_\_\_\_ Grade in 2018-2019 \_\_\_\_\_  
 Student #2 \_\_\_\_\_ Grade in 2018-2019 \_\_\_\_\_  
 Student #3 \_\_\_\_\_ Grade in 2018-2019 \_\_\_\_\_

\_\_\_\_\_  
 Parent's Signature

\_\_\_\_\_  
 Date

"PROVIDING A HOLISTIC CHRISTIAN EDUCATION"

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