

**WOBURN PUBLIC SCHOOLS
WOBURN, MASSACHUSETTS 01801**

**To: Parents/Guardians of Students in Grade 5
From: Wendy Sprague, Assistant Superintendent
Re: Community Service Hours**

As you may know, students who complete 50 hours of community service through their elementary school years are eligible to receive the Youth Engaged in Service (Y.E.S) award at the end of grade five. We want to make sure that we don't miss any deserving students, so we are asking for your help.

Community Service hours can be earned by volunteering (not being paid) to help others. Routine school chores (cleaning cafeteria tables) and household chores (shoveling snow or washing dishes at the student's own house) do not count as community service hours.

If you believe that your child has completed 50 hours of community service, please fill out the form below. You should submit all documentation to your child's school office.

Please note: You must submit this form in order for your child to be considered for the community service award.

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If you would like us to determine whether or not your child is eligible for the Y.E.S. award, please provide us with the following information **no later than May 15th**. (You may submit additional hours by using the Community Service Tracking Form.)

Student's Name _____

School _____

Parent/Guardian _____

Email Address _____

Phone _____

Signature of Parent/Guardian _____

Please return this form to the principal's office at your child's school

